

# SUS.DIV Kick-Off Meeting

## 8-9 September 2005 - FEEM, Milano

### Minutes of the Meeting

This document summarises the discussion had at the Kick-Off Meeting.

*Participants* – see list at the end of this document

## 1. MANAGEMENT

The discussion highlighted the need to slightly revise the composition and structure of the governing bodies of the network. Few questions were raised about the financial management of the network. These questions need to be answered on a specific basis.

1. *Financial management.* FEEM will contact all partners with clear instructions.

2. *Governing Board.* Each institution has nominated its representative. Missing: Matej Bel University, Free University of Amsterdam, CEPR, UoM, CFDA. The new-nominated Board decided to rename itself as *General Assembly*.

3. *Executive Committee.* Composed of 12 members (Task Leaders+Line Leaders). The General Assembly has approved its composition as:

Research Task	1.1	Maddy Janssens
	1.2	Durk Gorter
	2.1	Thierry Verdier
	2.2	Arie de Ruijter
	3.1	Dino Pinelli
	3.2	Carsten de Dreu
	4.1	Raffaele Bracalenti
	4.2	Susanne Kuechler
	4.3	Sandra Wallman
	4.4	Tuzin Baycan-Levent
SA Line	1	Dafne Reymen
	2	Yannis Katsoulakos

4. *Scientific Committee and Monitoring Committee.* The Assembly has fixed the composition of the Scientific Committee at 6 external members+3 internal members. Monitoring Committee will be constituted from within the Scientific Committee on a rotating basis.

FEEM will carry out internal informal surveys for candidates. The list will be finalised by the Executive Committee in January and submitted to the General Assembly for final approval.

5. *Audit certificates.* The General Assembly agrees to request the Contractual Amendment.

6. *Next meetings.* Subject to final checks:

- The next Executive Committee is in Milano, 28 January 2006.
- The next Annual Meeting is in Leuven 21-22 September 2006.

7. *Working Groups.* Partners self-selected into Working Groups (by Task). Task Leaders are currently drafting a one-page summary concerning: composition of working groups, table of content of Position and Strategic Papers, role and responsibilities of partners. FEEM will then circulate them to everybody.

## Actions

Who	What	When
FEEM	Contacts all partners with instruction about financial management (budget, eligible costs, reporting)	15 Oct
FEEM	Collects missing nominees (with signatures) for the <i>General Assembly</i>	30 Oct
FEEM	Contacts partners for nominees to the Scientific Committee	30 Oct
FEEM	Requests amendment to ANNEX I (ref: Audit) and amends the Consortium Agreement	15 Oct
KULeuven	Confirm availability for EURODIV conference and SUS.DIV Annual Meeting	15 Oct
Task Leaders	Provide FEEM with one page drafting the content of Position and Strategic papers, composition of working groups, role and responsibilities	7 Oct

## 2. DATA AND INDICATORS

IDEA presented several challenges when collecting the information necessary to the construction of the Repository. The discussion highlighted the following points.

Firstly, concerning the data repository. There is a need of identifying the boundaries of the exercise, with respect to both what we mean by diversity and the relevant context we want to look at (in relation to the objectives of Research Themes). We need more attention to the concept of sustainability, that can be used to frame the set of indicators (therefore helping in identifying its boundaries). This exercise can only be carried out on the basis of information from partners (that will be collected through a structured questionnaire). Relevant *data sources* should be identified and listed.

Secondly, with respect to the framework for indicators. The existing *indicators of diversity* should be identified, and their meaning and statistical properties analysed in relation to the objectives, context and boundaries identified above. Information should be gathered on the statistical properties of *composite indicators*.

The inventory-phase will start with the distribution of a *data-template*, based on the formulated questions. Interaction, communication and exchange of information will be *crucial* to successfully accomplish this horizontal Action Line.

Who	What	When
IDEA	Circulates a template for the creation of the Repository	30 Sept

## 3. TRAINING

CERES presented an outline strategy (see presentation). The discussion stressed once again the opportunity for a gradual approach to the issue.

The strategy involves:

- *PHASE A: Development Phase – First 18-month Programme*

The first 18-month programme concentrates on the preparatory work necessary to undertake the main activities, which will be taking place in the following period:

- *Establishment of the Training Platform (Repository of Information).* Information will be collected from SUS.DIV partners by CERES. The quality of their input is crucial to the success of the exercise;
- *Starting up of student exchanges and mobility at the postgraduate level.* This action will be implemented in two steps. In the first step, comparative analysis of MSc/PhD schemes offered by partners will be carried out. The second step will involve the co-ordination of at least three postgraduate student exchanges and their involvement in cross-disciplinary cross-institutional training and research actions. These exchanges will take place in months 6 to 18. The number of student exchanges will increase substantially in the next periods. See below.
- *PHASE B: Follow-up Phase. Phase B will consist of the following training activities (that need to be discussed in the first 18 months):*
  - Postgraduate student / researchers exchanges. The project offers the possibility of a maximum of 18 six-month visits (with 1250 Euro stipend per month) during its 5 year duration.
  - Following the monitoring exercise in Phase A, the Network will explore the feasibility of organising a European MSc / PhD programme on issues of Diversity.
  - It will possibly organise 3 Summer Schools in the last 3 years of the project.

Who	What	When
CERES	Circulates a questionnaire for Repository	30 Sept
CERES	Draws a checklist of possibilities/constraints for future PhD/MA	End of year?

## 4. WEBSITE

INLECOM presented the possible structure of the future platform. The website represents a crucial infrastructure for the network. Three functions at least:

- Provide access to documents;
- Support processes (at least three: training, data, workshops and conferences);
- Support forums, exchanges of information between partners, subgroups of partners; and between partners and the external world.

Who	What	When
INLECOM	Buys www.susdiv.org	Done
FEEM	Prepares and circulates to the Executive Committee a possible map of the site	15 Oct
INLECOM	Following the approval of the Executive Committie, Inlecom implements the site	30 Oct

## 5. LIST OF PARTICIPANTS

No.	Participant	Affiliation	Acronym
1	Silvia Durmeier	European Commission - DG RTD/K-3	EC
2	Dino Pinelli	Fondazione Eni Enrico Mattei	FEEM
3	Elena Bellini	Fondazione Eni Enrico Mattei	FEEM
4	Paulo Nunes	Fondazione Eni Enrico Mattei	FEEM
5	Gianmarco Ottaviano	Fondazione Eni Enrico Mattei	FEEM
6	Valeria Papponetti	Fondazione Eni Enrico Mattei	FEEM
7	Sandra Wallman	University College London (Dept. of Anthropology)	UCL
8	Suzanne Kuechler	University College London (Dept. of Anthropology)	UCL
9	John Foot	University College London (Dept. of Italian)	UCL
10	Maddy Janssens	Katholieke Universiteit Leuven, Dept. of Applied Economics, Organisation Studies	K.U. Leuven
11	Patrizia Zanoni	Katholieke Universiteit Leuven, Dept. of Applied Economics, Organisation Studies	K.U. Leuven
12	Raffaele Bracalenti	Istituto Psicoanalitico per le Ricerche Sociali	IPRS
13	Francesco Chiapparino	Università Politecnica delle Marche, Facoltà di Economia, Dipartimento di Scienze Sociali	UnivPM-DSS
14	Yannis Katsoulakos	Center for Economic Research and Environmental Strategy	CERES
15	Manuela Hernandez	The Hague University	HEBO
16	Dafne Reymen	IDEA Strategische Economische Consulting	IDEA Consult
17	Rob De Lobel	IDEA Strategische Economische Consulting	IDEA Consult
18	Giorgio Barba Navaretti	Centro Studi Luca d'Agliano	LdA
19	Iska Christova-Balkanska	Institute of Economics at the Bulgarian Academy of Sciences	IE BAS
20	Patrizia Riganti	Queen's University Belfast, School of Architecture	QUB
21	Arie de Ruijter	Stichting Katholieke Universiteit Brabant, Faculty of Social and Behavioural Sciences	Tilburg University
22	Selma van Londen	Stichting Katholieke Universiteit Brabant, Faculty of Social and Behavioural Sciences	Tilburg University
23	Carsten K.W. de Dreu	University of Amsterdam, Dept. of Psychology	UvA
24	Ljiljana Deru Simic	Reseau d'Administrateurs culturel Européens	Oracle
25	Kiflemarian Hamde	Umea University, Dept. Business Administration	UMU
26	Annika Rabo	Centre for Research in International Migration and Ethnic Relations (CEIFO), Stockholm University	SU
27	Marie Cecile Naves	Centre Interdisciplinaire de Recherche Comparative en Sciences Sociales	CIR
28	Jolana Darulova	Matej Bel University	UMB
29	Ivan Chorvat	Matej Bel University	UMB
30	Durk Gorter	Fryske Akademy, Dept. of Social Sciences	Fryske Akademy
31	Tuzin Baycan Levent	Istanbul Technical University, Faculty of Architecture, Dept. Urban and Regional Planning	ITU
32	Mona Papadakou	National and Kapodistrian University of Athens, Dept. Economic Sciences	NKUA-SARG
33	Peter Nijkamp	Free University of Amsterdam, Dept. of Spatial Economics	ESI-VU
34	Takis Katsoulakos	INLECOM Systems LTD	ILS
35	Yilmaz Esmer	Bogazici Universitesi, Political Science and International Relations	BU
36	Thierry Verdier	Centre for Economic Policy Research	CEPR
37	Jasone Cenoz	Universidad del Pais Vasco, Dept. of English and German Philology	UPV/EHU
38	Hisham Elkadi	University of Ulster, Faculty of Arts, School of Art and Design	UU
39	Suzanna Chan	University of Ulster, Faculty of Arts, School of Art and Design	UU
40	Ingela Ternstrom	Beijer Institute	R.S.A.
41	Johan Colding	Beijer Institute	R.S.A.
42	Tanja El-Cherkeh	Hamburg Institute of International Economics	HWWA
43	Michael Braeuningner	Hamburg Institute of International Economics	HWWA
44	Zdenek Uherek	Institute of Ethnology of the Academy of Sciences of the Czech Republic, Dept. of Ethnic Studies	EU AV CR
45	Rajesh Sachdeva	Central Institute of Indian Languages	CIL
46	Ernest Mahaffey	University of Illinois	Univ. Illinois
47	Robin Hambleton	University of Illinois	Univ. Illinois

